

COM. No.22/A.Y.2024-2025

02<sup>nd</sup> September 2024**CIRCULAR**

The **Mentorship Committee** is reconstituted and will continue from the A.Y. 2024-2025.

The members of the committee are as follows:

| Sr. No. | Name of the member  | Department                  | Designation |
|---------|---------------------|-----------------------------|-------------|
| 1       | Prof. M N Lahane    | ASH Department              | Chairman    |
| 2       | Prof. V. B. Sawant  | Chemical Engineering        | Member      |
| 3       | Mr. S R Jadhav      | Counsellor                  | Member      |
| 4       | Dr. S K Muchande    | EXTC Engineering            | Member      |
| 5       | Prof. G D Parulekar | Civil Engineering           | Member      |
| 6       | Prof. V. M. Swami   | Mechanical Engineering      | Member      |
| 7       | Prof. J V Khalkar   | Computer & AIML Engineering | Member      |

Committee should conduct three meetings in every semester and as & when required. Chairman should maintain the record of minutes of meetings and produce to the undersigned as and when required.

  
**PRINCIPAL**

cc: All GIT Staff

Encl: Role and responsibilities

## Role and Responsibilities:

1. To formulate groups of mentor/mentee program wise and monitor the regular meetings.
2. To formulate groups of "academically weak & bright students" for separate mentoring.
3. To analyse statistically or otherwise the effectiveness of mentorship program.
4. To submit periodical reports of suggestions in respect of improvement in teaching-learning and administrative systems.
5. To Assist Principal and heads of the departments in effectively implementing "Action Taken" on the suggestions of improvement emerging from the mentorship meetings.
6. To prepare and submit, through Principal, such reports as may be required by regulatory agencies
7. To co-ordinate and resolve, with the help of Counsellor appointed by the college, any psychological and social problems faced by the students

