



GHARDA INSTITUTE OF TECHNOLOGY **GIT** | GHARDA
INSTITUTE OF
TECHNOLOGY

NBA Accredited, NAAC Accredited (Grade 'A')

Internal Quality Assurance Cell (IQAC)

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Date: 16/08/2025

NOTICE

The first IQAC meeting of the institute for the academic year 2025-26 is scheduled on 21 August 2025 at 2.00 PM in the conference hall. The agenda of the meeting is as follows,

1. Confirmation of minutes of meeting of previous meeting.
2. Discussion on pre-session academic audit and inclusion of external expert in the academic audit.
3. Review on the department wise comments of NBA visit and plan for the improvements.
4. Identification and appointment of Professor of Practice in the various departments.
5. Information about the revising the vision and mission of the institute in view of NEP 2020.
6. Review on placement statistics and plan for the improvements.
7. Preparation and submission of AQAR of the NAAC for the academic year 2024-25.
8. Review on ERP and its implementation.
9. Any other point with the permission of the chair.

Dr. S. P. Tekade

Dean-IQA

Dr. P. B. Patil

Principal



IQAC Meeting

Date : 23.08.2025

| Sr No | Name of Staff | Designation | Signature |
|-------|------------------------------|--|-----------|
| 1 | Dr. P. B. Patil | Chairperson | |
| 2 | Dr. A. B. Marathe | Member, Management Representative | |
| 3 | Prof. S. C. Munghate | Member, Registrar (General Administration) | |
| 4 | Dr. S. K. Patil | Member, Representative of Teachers | |
| 5 | Dr. S. P. Tekade | Secretary, IQAC Coordinator, Dean IQA | |
| 6 | Prof. Mrs. K. M. Gajmal | Member, Representative of Teachers | |
| 7 | Prof. S. S. Tathre | Member, T&P Officer | |
| 8 | Mr. Ashok Patil | Member, Employer and industrialist | |
| 9 | Mr- Kisan Shivaji Chavhan | Member, Stake holder (Parent) | |
| 10 | Mr. Sadanand Vasant Kulkarni | Member, Local Society-Member | |
| 11 | Mr. Aniket Subhash Auti | Member, Alumni | |
| 12 | Mast. Aditya Bhoje | Member, Male Student Representative | |
| 13 | Miss. Durva Pandit | Member, Female Student Representative | |
| 14 | Dr. Y.R. Kulkarni | HOD, Dept of Civil Engg. | |
| 15 | Dr. S.J. Kulkarni | HOD, chemical Engg | |
| 16 | Dr. B.A. Janawale | HOD- Mech | |
| 17 | Mr. S. D. Lathra | HOD - CIE (RZML) | |

A.V. Phanse

Dr. S.R. Khedkar

HOD (EXTG)

Dr. J.V. Khalkar

HOD (COMIP)

Dr. M.S. Salpute

HOD (ASH)

Dr. N.A. Kolekar

Dean (Academics)



Date: 24.08.2025

Minutes of the Meeting

1st meeting (AY 2025-26) of the Internal Quality Assurance Cell (IQAC) has been conducted on 23rd Aug 2025 in Conference Hall at 1.30 PM. Following points were discussed as per the points on agenda dated 16th Aug 2025.

1. **Confirmation of the Minutes of Previous Meeting:** The minutes of the previous meeting (23 Jun 2025) have been read & confirmed.
2. **Discussion on pre-session academic audit and inclusion of external:** The outcome of the academic audit was discussed. All HODs presented the observations of the academic audit of respective departments. It was decided to take the sample feedbacks on the use of ICT tools. Yearly Plans for Software's like Wayground, Testmoz, Padlet, etc. will be reviewed for use of ICT tools. HODs are to ensure the compliance of the audit comments for the respective departments through the course coordinators.
It was agreed to invite a department specific external academic expert for independent evaluation. Each department will suggest three names for external auditors. The HOD, Dean Academics, Dean IQA, and Principal will finalize the external auditor from the suggested names.
3. **Review of department-wise comments of NBA visit and improvement plan:** Each department's feedback and comments from NBA experts were discussed. HODs are to submit the detailed report on the comments and plan for the improvements.
4. **Identification and appointment of Professor of Practice:** Departments were instructed to identify suitable industry experts to be appointed as Professor of Practice. A tentative list will be prepared and shared in the next meeting.
5. **Revision of vision and mission of the institute in view of NEP 2020:** The draft of the revised Vision and Mission statements of the institute was presented. The revised vision and mission of the institute has been accepted by the attendees of the meeting.
6. **Review of placement statistics and improvement plan:** Placement data for AY 2024-25 was analyzed. Concern was raised regarding the comparatively lower placement percentage in the Computer and EXTC departments. It was decided that a detailed root cause analysis will be carried out to identify the underlying factors. The HODs of Computer, EXTC, CSEAIML along with TPQ will collectively analyze the issue. A

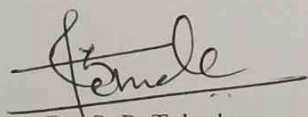


comprehensive action plan to improve placement performance will be prepared and presented in the next meeting.

7. **Preparation and submission of AQAR (NAAC) for AY 2024-25:** The formats for collecting the data will be revised by Mr. Amol Salunkhe with the help of Dr. Y. R. Kulkarni by 5 September 2025. The data collection will be started and completed by 30 September 2025. AQAR data for the academic year 2025-26 will be finalized by 15 October 2025.
8. **Review on ERP implementation:** It was decided to accelerate the process for the implementation of ERP. Mr. Vipul Shirgaonkar will be sharing the details of modulewise completion.

Action Points

| Sr. No. | Action | Responsibility |
|---------|--|--|
| 1 | Compliance of comments of Academic Audit | Respective department HOD |
| 2 | List of probable academic auditors and their appointments | Respective department HOD, Dean academics, Dean IQA, Principal |
| 3 | Sample feedbacks on the use of ICT tools. | Respective department HOD |
| 4 | Review of yearly plans for Wayground, Testmoz, Padlet, etc. | Dean Academics |
| 5 | Submission of detailed and signed report on comments of NBA experts and plans for the improvements to IQAC | Respective department HOD |
| 6 | Identification of Professor of Practice | Respective department HOD |
| 7 | Root cause analysis of low placements in Computer, ExTC departments and plan for the improvements | HODs of Computer, EXTC, AIML and TPO |
| 9 | Data collection for AQAR | Dean IQA |



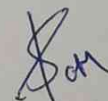
Dr. S. P. Tekade

Dean, IQA

CO-ORDINATOR

Internal Quality Assurance Cell (IQAC)
Ghorda Institute of Technology, Lavel





Dr. P. B. Patil

Chairman, IQAC