

**EMINENCE SKILL DEVELOPMENT, NAVI MUMBAI****Memorandum of Understanding (MOU)**

This Memorandum of Understanding (MOU) is made and entered into on 3rd September 2024
by and between:

GHARDA FOUNDATION's
Gharda Institute of Technology, Lavel
AND
Eminence Skill Development
Navi Mumbai, Maharashtra, India.

Mr. V Kalyan & Mr. Shashank Sahay, representing Eminence Skill Development.

Lt Col Ratnesh Sinha & Dr. Pramod Patil, representing Gharda Institute of Technology, Lavel

Purpose

The purpose of this MOU is to establish a partnership between Eminence Skill Development and Gharda Institute of Technology, Lavel to provide comprehensive training programs. These programs will focus on language improvement, soft skills, behavioral training, campus to corporate training, and industry readiness programs for students in the Engineering disciplines of the Gharda Institute of Technology, Lavel. The goal is to enhance the employability and professional competencies of the students.





EMINENCE SKILL DEVELOPMENT, NAVI MUMBAI

Scope of Work

1. Training Programs

Eminence Skill Development will deliver the following training programs and assessments:

A. **Language Improvement:**

- Enhancing proficiency in English and other relevant languages.
- Modules on verbal and written communication.
- Workshops on public speaking and presentations.

B. **Soft Skills Training:**

- Communication skills, including interpersonal and intrapersonal communication.
- Teamwork and collaboration exercises.
- Leadership and management skills.
- Conflict resolution and negotiation techniques.

C. **Behavioral Training:**

- Developing professional attitudes and work ethics.
- Stress management and emotional intelligence.
- Time management and organizational skills.
- Cultural sensitivity and diversity training.

D. **Campus to Corporate Training:**

- Transitioning from academic to professional environments.
- Resume writing and cover letter workshops.
- Interview preparation and mock interviews.
- Networking skills and building professional relationships.

E. **Industry Readiness Programs:**

- Industry-specific skills and certifications.
- Exposure to current industry practices and trends.
- Real-world case studies and project-based learning.

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2. Target Audience

The training programs will be conducted for all students enrolled in Engineering disciplines.

3. Duration

This agreement is effective for a period of five (5) years from the date of signing, with an option to renew based on mutual agreement.

Responsibilities of Eminence Skill Development

1. Training Delivery

- Develop and deliver comprehensive training modules tailored to the needs of Gharda Institute of Technology students.
- Provide qualified trainers and industry experts for conducting the training sessions.
- Conduct assessments, provide feedback, and issue certificates of completion to students.

2. Training Materials

- Supply necessary training materials, workbooks, and resources.
- Develop and distribute digital resources and online modules for continuous learning.

3. Customization

- Customize training content to align with the academic curriculum and industry requirements.
- Regularly update training modules to reflect current trends and best practices.

4. Reporting and Evaluation

- Provide periodic progress reports and evaluation metrics to Gharda Institute of Technology.
- Conduct feedback sessions with students and faculty to ensure continuous improvement.

5. Language and Communication Club:

- The club will assist Eminence in coordinating various activities.
- Regular assessment for the activities will be undertaken periodically.

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Responsibilities of Gharda Institute of Technology, Lavel

1. Arrangements and Logistics

- Provide suitable venues for conducting training sessions, including classrooms, auditoriums, and labs.
- Arrange for necessary equipment and facilities such as projectors, sound systems, and internet access.

2. Financials

- Eminence Skill Development will be compensated at 5000 INR / day (6 hours/day).
- Payment will be made on completion of each session of 6 days period.

3. Food and Accommodation

- Arrange food and accommodation for trainers during training sessions.
- Ensure basic amenities and support for the trainers throughout the training period.

4. Coordination

- Assign a dedicated coordinator to liaise with Eminence Skill Development for smooth execution of the training programs.
- Facilitate communication between trainers and students, and provide necessary administrative support.

5. Student Participation

- Ensure active participation of students in all training programs.
- Encourage faculty involvement and support to integrate training outcomes into the academic curriculum.

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6. Additional Costs

- Any additional costs incurred for training materials, travel, etc., will be reimbursed by Gharda Institute of Technology based on mutual agreement and pre-approval.

Terms and Conditions

1. Confidentiality

- Both parties agree to maintain the confidentiality of all proprietary information shared during the course of this agreement.

2. Termination

- Either party may terminate this agreement with a 30-day written notice if the other party fails to comply with the terms of this MOU. In case of termination, both parties will settle any outstanding obligations.

3. Amendments

- Any amendments to this agreement will be made in writing and signed by both parties. Regular reviews will be conducted to ensure alignment with evolving needs and goals.

4. Dispute Resolution

- Any disputes arising from this agreement will be resolved through mutual discussion and, if necessary, through arbitration as per [Applicable Law].

5. Intellectual Property

- Intellectual property developed during the course of this partnership will be jointly owned by both parties unless otherwise agreed upon.

6. Compliance

- Both parties agree to comply with all relevant laws and regulations during the implementation of this agreement.

7. Performance Monitoring

- Regular monitoring and evaluation of the training programs will be conducted to ensure they meet the desired objectives.

- Feedback from students and faculty will be incorporated to continuously improve the training quality.

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Signatures

For Eminence Skill Development:

Name: **Kalyan Viswanathan**

Title: **Director**

Signature: 

Date: 3rd September 2024

For Gharda Institute of Technology, Lavel

Name: **Dr. Pramod Patil**

Designation: **Principal, Gharda Institute of Technology, Lavel**

Signature: 

Date: 3rd September 2024