

---

### **Roles and Responsibilities of Dean (Research and Development)**

1. Encourage faculty and students to start and engage in the research activities.
2. Provide necessary support and resources (labs, equipment, funding, etc.) to faculty and research teams.
3. Preparation of research proposals and applications for funding from government agencies, private sectors, and industry partnerships.
4. To do the partnerships with other research institutions to promote applied research.
5. Encourage faculties and students and oversee for the publication of research findings in journals, conferences, and other platforms.
6. Evaluate the impact of research activities on the college's reputation and ranking.
7. Organize workshops, and seminars to help faculty members stay updated with the latest trends in research, publications, and IPR etc.
8. Promote responsible conduct in research, including the proper handling of data, plagiarism avoidance, and research misconduct.
9. Build the institution's visibility and reputation in the research and development community.
10. Represent the college in national and international research forums, and conferences.

*Note: Roles & Responsibilities are not limited to and to be reviewed or as and when deemed necessary.*