

COM.NO.19/A.Y. 2023-2024

22<sup>nd</sup> August 2023

**CIRCULAR**

The **Disaster Management Committee** is reconstituted and will continue till the end of A.Y. 2023-2024. The members of the committee are as follows:

EMERGENCY TEAM		
MAIN CONTROLLER		
COMMUNICATION TEAM		
Sr. No.	Name	Designation
1	Prof. S C Munghate, Registrar	Chairman
2	Prof. N D Galande	Co-Chairman
3	Dr. S P Tekade	Member
4	Mr. H S Pawar	Member
INCIDENT CONTROLLER		
1	Dr. M S Satpute (HoD, ASH)	Member
2	Dr. S P Tekade (HoD Chem.)	Member
3	Dr. R R Kalamkar (I/C. HoD Mech.)	Member
4	Dr. A K Mangore(HoD Comp.)	Member
5	Dr. S R Khedekar (HoDExTC)	Member
6	Dr. A D Bhosale (HoD Civil)	Member
EVACUATION TEAM		
1	Mr. S V Bhuran	Security Officer
2	Mr. N Latake	Security Supervisor
3	Mr. V Kadam	Security Supervisor
4	Mr. S B Mohite	Lab. Tech. Chem
5	Mr. More S.L.	Lab. Asst. Mech
6	Mr. P R Pendharkar	Lab. Asst. Comp
7	Mr. P A Patil	Lab. Tech. ExTC

Committee should conduct at least two meeting in every semester and as & when required. Co-Chairman should maintain the record of minutes of meetings and produce to the undersigned as and when required.

  
**PRINCIPAL**

cc: All GIT Staff



Encl: Role and responsibilities

**Role and Responsibilities:**

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| 1. To analyses risk which expose the college to the potential for disruption of its activities such as natural, technological, or human-caused or others (e.g., pandemic, loss of research data, equipment failure) |
| 2. To Design and conduct two internal disaster drills per year. One of the drills is to include fire hazard                                                                                                         |
| 3. Overseeing the development of emergency preparedness and response plans                                                                                                                                          |
| 4. Reviewing annually existing emergency management policies and procedures, and recommending changes to the Principal.                                                                                             |
| 5. Creating performance measurements, specifically for : (a) Response to emergencies and drills, (b) Reviewing emergency responses and drills for problems (c) Frequency of emergencies and failures                |
| 6. To create disaster management teams for residential campus, hostels and academic domain                                                                                                                          |
| 7. To update disaster manual from time to time and ensure that information about disaster procedure is known to everyone                                                                                            |

