

COM. NO. 16/ A.Y. 2023-2024

22nd August 2023

CIRCULAR

The **Canteen and Mess Committee** is reconstituted and will continue till the end of Academic Year 2023-2024. The members of the committee are as follows:

Sr. No.	Name of the Staff	Department	Designation
1	Registrar	General Administration	Chairman
2	Prof. S T Patil	ASH Department	Co-Chairman
3	Mr. D D Shembekar	General Administration (Academic)	Member
4	Mr. Sunil Sawant	General Administration (Stores)	Member
5	Mr. S G Bole	General Administration	Member
6	Mr. S D Jadhav	Project /Maintenance	Member
7	Mast. Yashodhan Mane	BE Chemical Engineering	Student-Member
8	Miss. Sakshi Chile	TE ExTC Engineering	Student-Member

Committee should conduct at least two meetings in every semester and as & when required. Co-Chairman should maintain the record of minutes of meetings and produce to the undersigned as and when required.


PRINCIPAL

cc: All GIT Staff

Encl: Role and responsibilities



Role and Responsibilities:

1. To keep watch on quality & quantity of the food items supplied
2. To ensure that proper hygiene is maintained at canteen and mess in college premises.
3. To ensure that there is no much food waste and if any, it is handed over to composting plant
4. To ensure that quality of raw materials, oils, vegetables, etc. is of the agreed quality as per agreement.
5. To ensure that Govt. regulations are followed by the contractors and proper license is maintained by them.
6. To actively participate in finalizing the annual contracts.