

COM. No.21/A.Y.2024-2025

02nd September 2024

CIRCULAR

The **Library Data Management Committee** is reconstituted and will continue from the A.Y. 2024-2025. The members of the committee are as follows:

Sr. No.	Name of the Staff	Department	Designation
1	Dr. N. Y. Ghare	Chemic Engineering	Chairman
2	Librarian	Central Library	Member Secretary
3	Prof. (Mrs) T. H. Shinge	ExTC Engineering	Member
4	Prof. V. S. Jadhav	Civil Engineering	Member
5	Prof. O. A. Jarali	Mechanical Engineering	Member
6	Prof. (Mrs.) Vaishali Rane	Computer Engineering	Member
7	Dr. N A Kolekar	ASH Department	Member
8	Khaire Madhavi Vijay	Student Rep. (Comp)	Member
9	Kamble Disha Sudhir	Student Rep.(Chem.)	Member
10	Mahadik Yash Sudhir	Student Rep.(Civil)	Member
11	Ghag Yash Santosh	Student Rep.(EXTC)	Member
12	Patil Swajal Samadhan	Student Rep.(Mech.)	Member

Committee should conduct three meetings in per semester and as & when required. Chairman should maintain the record of minutes of meetings and produce to the undersigned as and when required.




PRINCIPAL

cc: All GIT Staff

Roles & Responsibilities

Role and Responsibilities:

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| 1. Ensure efficient usage of resources |
| 2. To conduct activities related to Library awareness. |
| 3. Celebration and Program arrangement like, Library day, e-news paper, Lecture series, book exhibitions etc. |
| 4. Updating and auditing of central & dept. libraries. |
| 5. To make efforts to enhance foot fall / visitors to Library. |
| 6. To ensure students involvement in activities & digital resources. |

