


COM. No.17/A.Y.2024-2025

5th February 2025**CIRCULAR**

The amendment in **Canteen and Mess Committee**. The members of the committee are as follows:

Sr. No.	Name of the Staff	Department	Designation
1	Dr. Y. R. Kulkarni	Civil Department	Chairman
2	Prof. V. N. Mali	Civil Department	Member
3	Mr. Kshitij Kelkar	Civil Department	Member
4	Prof. (Mrs.) Tirtha Soman	Girls Hostel Warden	Member
5	Prof. V. B. Sawant	Boys Hostel Warden	Member
6	Mr. Dilip Powar	Store officer	Member
7	Mr. Shivraj Pawar	TE- Civil Boys representative	Member
8	Ms. Janhavi Chile	TE EXTC-Girls representative	Member

Committee should conduct at least two meetings in every semester and as & when required. Chairman should maintain the record of minutes of meetings and produce to the undersigned as and when required.


PRINCIPAL

cc: All GIT Staff

Encl: Role and responsibilities

Role and Responsibilities:

1. To keep watch on quality & quantity of the food items supplied
2. To ensure that proper hygiene is maintained at canteen and mess in college premises.
3. To ensure that there is no much food waste and if any, it is handed over to composting plant
4. To ensure that quality of raw materials, oils, vegetables, etc. is of the agreed quality as per agreement.
5. To ensure that Govt. regulations are followed by the contractors and proper license is maintained by them.
6. To actively participate in finalizing the annual contracts.