GHARDA FOUNDATION

GIT GHARDA INSTITUTE OF TECHNOLOGY

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A/P: LAVEL, TAL.KHED, DIST.RATNAGIRI.
Tel.: 02356 - 262795 – 99, Fax: 02356 – 262980
Website: www.git-india.edu.in, Email: principal@git-india.edu.in

Internal Quality Assurance Cell (IQAC)

Ref. No. IQAC/1

Date: 28.12.2024

NOTICE

The First Meeting of the IQAC of the institute is convened for the AY 2024-25 as per the following details

Date : 7th Jan, 2025
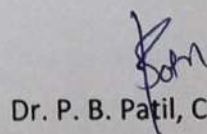
Scheduled Time: 3 PM onwards

Venue : Conference hall of GIT

Agenda

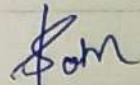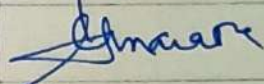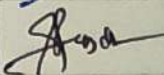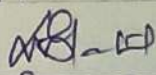| No	Description	Presenter
1	Confirmation of minutes of meeting of previous meeting held on 19th September, 2024	Dr. B. A. Danawade
2	Action Taken Report	Dr. B. A. Danawade
3	AQAR 2023-24 progress and submission	Dr. B. A. Danawade
4	Faculty and student publications department wise AY 2023-24 and 2024-25 First Half	Dr. V. R. Khalkar
5	Placement/Higher education/Industrial Training record for AY 2024-25 First Half and Placement/Higher Education/Industrial /training record of last three years with comparison	Prof. S. S. Tathare
6	Progress on ERP identification and considerations	Prof. S. C. Munghate
7	NBA current status and preparedness	Dr. B. A. Danawade
8	Experiential learning record for AY 2023-24 & AY 2024-25 (first half)	Dr. N. A. Kolekar
9	Discussion on AICTE 7th CPC Amendments: Feedback of various stake holders, creation of dedicated cell, IQAC initiatives and outcomes	
10	Any other point of concern with the permission of chair	
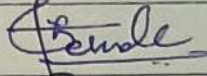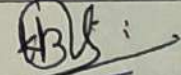
Dr. B. A. Danawade, Dean IQA

Dr. P. B. Patil, Chairman, IQAC

Note : 1. Mr. Amol Salunkhe to co-ordinate and take MoM

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IQAC Meeting   Date : 07.01.2025
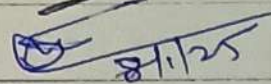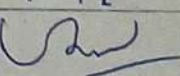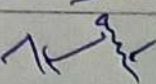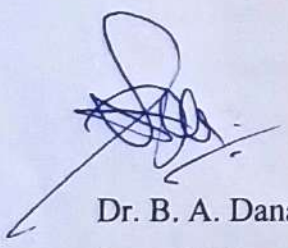
Sr No	Name of Staff	Designation	Signature
1	Dr. P. B. Patil	Chairperson	
2	Dr. A. B. Marathe	Member, Management Representative	
3	Prof. S. C. Munghate	Member, Registrar (General Administration)	
4	Dr. S. K. Patil	Member, Representative of Teachers	
5	Dr. S. P. Tekade	Member, Representative of Teachers	
6	Prof. Mrs. K. M. Gajmal	Member, Representative of Teachers	
7	Prof. S. S. Tathre	Member, T&P Officer	8/1/25
8	Mr. Ashok Patil	Member, Employer and industrialist	—
9	Mr- Kisan Shivaji Chavhan	Member, Stake holder (Parent)	—
10	Mr. Sadanand Vasant Kulkarni	Member, Local Society- Member	—
11	Mr. Aniket Subhash Auti	Member, Alumni	—
12	Mast. Aditya Bhoje	Member, Male Student Representative	—
13	Miss. Durva Pandit	Member, Female Student Representative	
14	Dr. B. A. Danawade	Secretary, IQAC Coordinator, Dean IQA	
15	Dr. V. R. Khalkar	Invitee	
16	Dr. Kolekar N.A.	Invitee	

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Date: 09.01.2025
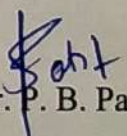
Minutes of the Meeting

2nd meeting (AY 2024-25) of the Internal Quality Assurance Cell (IQAC) was conducted on 8th Jan 2025 at Conference Hall at 11.00 AM. Following points were discussed as per the points on agenda dated 28th Dec 2024.

1. **Confirmation of the Minutes of Previous Meeting:** The minutes of the previous meeting (19 Sept 2024) have been read & confirmed with following suggestions,

   i. Experiential learning feedback is taken by Dr. Marathe sir from present teachers. He suggested teacher should come up with difficulty in experiential learning from his subject or assessment report of experiential learning.

   ii. ERP identification progress : Following suggestions given by various members,

      1. ERP data backup should remain in college custody. Database backup should be taken every day & one person should be appointed as responsible for the same.
      2. Training of all staff members should be done before implementing ERP.
      3. ERP should include MCQ type questions to conduct test after every lecture.

2. **AQAR 2023-24:** AQAR for AY 2023-24 is presented by IQAC coordinator & confirmed.

3. **Faculty and student publications department wise AY 2023-24 and 2024-25 First Half:** Dr. Khalkar presented data of faculty & student publications. Dr. Marathe suggested to conduct 1 hour training program along with IQAC to educate all staff to differentiate Web of Science & Scopus like publications. Dr. Khalkar presented & published GIT technical magazine for AY 23-24.

4. **Placement/Higher education/Industrial Training record for AY 2024-25:** T&P officer presented the data of previous year placements & plan for coming year. Following suggestions are given by IQAC –

   i. Include pie chart of student interest in next report.

   ii. To get more placement opportunities Senior alumni should be contacted by Sr Faculty, HOD in the department along with TPO.

   iii. Employers survey will be shared with dept. HOD & accordingly daparment placement activities will be carried out.

   iv. Every final year student parents will be called on every Saturday for meeting with Principal, HOD & TPO to discuss student responses in T&P activities. This will be further continued for TE & SE Students.

v. T&P department should be separated as Training & Skilling and Placement & Internship.

vi. Following process will be followed :

 1. Required Skill set will be identified from Companies & conveyed to Training & Skilling Dept.

 2. Students will be trained according to their interest.

 3. Internship opportunity with given skill set will be identified by Placement & Internship department and given to students.

 4. Above process shall lead to placement

5. **NBA Current Status:** NBA data is updated as on date. Revised dates for visit are updated on NBA site. Visit date still not received.

6. **Discussion on AICTE 7 th CPC Amendments:** Following suggestions received,

 i. 360^0 feedback will be collected from various stakeholders. Feedback will be analyzed, recommendations will be given & audit will be done & SOP will be created.

 ii. A dedicated cell needs to be created to take feedback/survey from all stakeholders

 iii. IQAC amendment: Choice for answering in regional Language(Marathi, Hindi)along with English language will be adopted in exam conducted at institute level viz, tests, oral, practical, in selected subjects. SOP will be prepared accordingly.

 iv. All IQAC members are suggested to go through IQAC amendment document dtd. 3rd Jan 2025.

 v. Teaching plan would be changed to Learning plan, learning plan template be created and circulated, minimum of one course per faculty be tried for this semester. Problems encountered be place back at IQAC meet

7. **Experiential learning:** Attainment need to be measured for all experiential learning activities by all faculty. Dr. VR Khalkar will prepare rubrics for attainment of Mini & Major Project
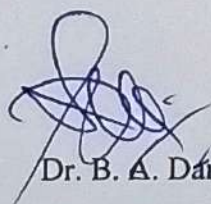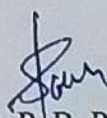
Dr. B. A. Danawade
Dean, IQA

Dr. P. B. Patil
Chairman, IQAC

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Date: 09.01.2025

Action points of the IQAC Meeting conducted on 08/01/2025

Sr No	Head	To be presented / completed by
1	Experiential Learning feedback (Difficulties & Success Stories)	All Faculty
2	One hour training program along with IQAC to educate all staff to differentiate Web of Science & Scopus like publications	Dr. V. R. Khalkar
3	T&P department should be separated in two. First will be Training & Skilling and another will be Placement & Internship.	Registrar / Principal
4	Employers survey will be shared with dept. HOD & activities will be planned accordingly	TPO & All HOD
5	Meetings with parents of BE Students to discuss student responses in T&P activities	Principal, HOD & TPO
6	Skillet will be identified from Companies & conveyed to Training & Skilling Dept.	TPO
7	Independent feedback cell for 360 degree feedback of all stake holders be created, 360^0 feedback from various stakeholders, Analysis & creating SOP	Principal
8	Choice for answering in regional Language(Marathi, Hindi)	COE, HOD & Dean Academics
9	Changing of teaching plan to Learning plan	Dean IQA
10	Rubrics for attainment of Mini & Mega Project	Dr. V. R. Khalkar

Dr. B. A. Danawade
Dean, IQA

EN 3216

Dr. P. B. Patil
Chairman, IQAC