

## **Documents required for Admission Process for the Academic Year 2025-26**

- **First Year Engineering courses (B.E.)**
- **Direct Second Year Engineering Courses (B.E.)**
- **Master of Computer Applications (MCA)**
- **Master of Management Studies (MMS)**

## **DOCUMENTS REQUIRED FOR ADMISSION : 2025-26 FIRST YEAR ENGINEERING**

Sr. No.	Document	Issued by / Remarks	OPEN	SC/ST	VJ-DT / NT	OBC/ SBC / SEBC
1	Physical SC stamped/E. Scrutiny verified set	Scrutiny Center (SC) / E-Scrutiny Center	✓	✓	✓	✓
2	Allotment Letter	Signed & stamped by ARC	✓	✓	✓	✓
3	Leaving/Transfer Certificate	Institute at HSC	✓	✓	✓	✓
4	HSC Marksheet	State Board	✓	✓	✓	✓
5	Domicile Certificate	Executive Magistrate	✓	✓	✓	✓
6	Nationality Certificate	Executive Magistrate	✓	✓	✓	✓
7	SSC Marksheet / Passing Certificate	State Board	✓	✓	✓	✓
8	MHT-CET/JEE(Main) 2025 Scorecard	State CET Cell	✓	✓	✓	✓
9	Caste Certificate	Sub Divisional Officer	NA	✓	✓	✓
10	Caste/Tribe Validity Certificate	District Caste Certificate Scrutiny Committee	NA	✓	✓	✓
11	Non-creamy Layer Certificate	Sub Divisional Officer (Valid up to 31.03.2026)	NA	NA	✓	✓
12	2 Passport Size photographs	Latest color self photos	✓	✓	✓	✓
13	Provisional Eligibility Certificate	If Std XII passed from other than Maharashtra Board ( <i>Issued by University of Mumbai</i> )				
14	Migration Certificate	If Std XII passed from other than Maharashtra Board. ( <i>Issued by Various Boards</i> )				
15	XII Exam Hall Ticket	If Std XII passed from other than Maharashtra Board (Issued by CBSE)				
16	Gap Certificate	In the form of affidavit on Rs. 100 stamp paper ( <i>If Std XII is passed in 2024 or earlier</i> )				
17	EWS Certificate	If admitted through EWS Quota				
18	Medical Fitness Certificate	From MBBS/MD/MS Doctor/Govt.Hospitals	✓	✓	✓	✓
19	Parents' Income Certificate for 2024-25	From Tehsildar	✓	✓	✓	✓
20	Aadhar Card photo copy	( <i>Aadhar card must be linked to student's bank account</i> )	✓	✓	✓	✓
21	Bank Pass Book photo copy	Any Nationalized Bank	✓	✓	✓	✓
22	Anti-ragging Affidavits ( <i>On-line</i> )	On plain paper from student & parent seperately	✓	✓	✓	✓

## **DOCUMENTS REQUIRED FOR ADMISSION : 2025-26 DIRECT SECOND YEAR ENGINEERING**

Sr. No.	Document	Issued By / Remarks	OPEN	SC/ST	VJ-DT / NT	OBC/ SBC / SEBC
1	Physical SC stamped/E. Scrutiny verified set	Scrutini Center (SC) / E-Scrutini Center	✓	✓	✓	✓
2	Allotment Letter	Signed & Stamped by ARC	✓	✓	✓	✓
3	Leaving/Transfer Certificate	Polytechnic at Diploma	✓	✓	✓	✓
4	SSC / HSC/ B.Sc Mark-sheet	State Board	✓	✓	✓	✓
5	Domicile Certificate	Executive magistrate	✓	✓	✓	✓
6	Nationality Certificate	Executive magistrate	✓	✓	✓	✓
7	Diploma Mark-sheet Sem-I to Final	MSBTE or Equivalent Institute	✓	✓	✓	✓
8	Prov/Final Diploma Passing Certificate	MSBTE or Equivalent Institute	✓	✓	✓	✓
9	Equivalence Certificate	If diploma passed from other than MSBTE	✓	✓	✓	✓
10	Caste Certificate	Sub Divisional Officer	NA	✓	✓	✓
11	Caste Validity Certificate	District Caste Certificate Scrutiny Committee	NA	✓	✓	✓
12	Non-creamy Layer Certificate	Sub Divisional Officer (Valid up to 31.03.2026)	NA	NA	✓	✓
13	2 Passport Size photographs	Latest color photos	✓	✓	✓	✓
14	Migration Certificate	On-line	✓	✓	✓	✓
15	Provisional Eligibility Certificate	If Std XII passed from other than maharashtra Board ( <i>Issued by University of Mumbai</i> )				
16	Gap Certificate	In the form of affidavit on Rs. 100/- stamp paper ( <i>If Diploma is passed in 2024 or earlier</i> )				
17	Medical Fitness Certificate	From MBBS/MD/MS doctor / Govt.Hospital	✓	✓	✓	✓
18	Parents' Income Certificate for 2024-25	From Tehsildar (Valid up to 31.03.2026)	✓	✓	✓	✓
19	Aadhar Card photo copy	( <i>Aadhar card must be linked to student's bank account</i> )	✓	✓	✓	✓
20	Bank Pass Book photo copy	Any Nationalized Bank	✓	✓	✓	✓
21	Anti-ragging Affidavits ( <i>On-line</i> )	On plain paper from student & parent seperately	✓	✓	✓	✓

## **DOCUMENTS REQUIRED FOR ADMISSION : 2025-26 FIRST YEAR MMS/MCA**

Sr. No.	Document	Issued by / Remarks	OPEN	SC/ST	VJ-DT / NT	OBC/ SBC/ SEBC
1	Physical SC stamped/E. Scrutiny verified set	Scrutiny Center (SC) / E-Scrutiny Center	✓	✓	✓	✓
2	CAP Final Allotment Letter	CET Cell	✓	✓	✓	✓
3	State CET Cell Receipt cum acknowledgement of seat acceptance form for admission	CET Cell	✓	✓	✓	✓
4	Leaving/Transfer Certificate	Institute at Degree	✓	✓	✓	✓
5	SSC Marksheet	State Board	✓	✓	✓	✓
6	HSC Marksheet	State Board	✓	✓	✓	✓
7	F.Y., S.Y. & T.Y. Marksheets (All attempt)	College /University	✓	✓	✓	✓
8	Degree Certificate	University	✓	✓	✓	✓
9	Indian Nationality & Domicile Certificate	Executive Magistrate	✓	✓	✓	✓
10	MAH-MCA OR MMS CET/equivalent 2025 Scorecard	State CET Cell	✓	✓	✓	✓
11	Caste Certificate	Sub Divisional Officer	NA	✓	✓	✓
12	Caste/Tribe Validity Certificate	District Caste Certificate Scrutiny Committee	NA	✓	✓	✓
13	Non-creamy Layer Certificate	Sub Divisional Officer (Valid up to 31.03.2026)	NA	NA	✓	✓
14	2 Passport Size photographs	Latest color self photos	✓	✓	✓	✓
15	Provisional Eligibility Certificate	If degree passed from other than State Universities				
16	Migration Certificate	If degree passed from other than State Universities.				
17	Gap Certificate	In the form of affidavit on Rs. 100 stamp paper ( <i>If Std XII is passed in 2024 or earlier</i> )				
18	EWS Certificate	If admitted through EWS Quota				
19	Medical Fitness Certificate	From MBBS/MD/MS Doctor/Govt.Hospitals	✓	✓	✓	✓
20	Parents' Income Certificate for 2024-25	From Tehsildar (Valid up to 31.03.2026)	✓	✓	✓	✓
21	Aadhar Card photo copy	(Aadhar number must be linked to student's bank account)	✓	✓	✓	✓
22	Bank Pass Book photo copy	Any Nationalized Bank	✓	✓	✓	✓
23	Anti-ragging Affidavits ( <i>On-line</i> )	On plain paper from student & parent seperately	✓	✓	✓	✓