GHARDA INSTITUTE OF TECHNOLOGY

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GF GHARDA FOUNDATION

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CIRCULAR

Internal Quality Assurance Cell (IQAC)

The Internal Quality Assurance Cell (IQAC) is reconstituted and will continue from the Academic Year 2024-25. The Members of the Committee are as follows:

Sr. No.	Name of the Member	Designation	Representation
1	Dr. Pramod B. Patil	Chairperson	Head of the Institute
2	Dr. A. B. Marathe	Member	Management Representative
3	Prof. S. C. Munghate	Member	Registrar (General Administration)
4	Dr. S. K. Patil	Member	Representative of Teachers
5	Dr. S. P. Tekade	Member	Representative of Teachers
6	Prof. Mrs. K. M. Gajmal	Member	Representative of Teachers
7	Prof. S. S. Tathare	Member	Training & Placement Officer
8	Mr. Ashok Patil	Member	Employer & Industrialist
9	Mr. Kisan Shivaji Chavan	Member	Stakeholder (Parents)
10	Mr. Sadanand V. Kulkarni	Member	Local Society Member
11	Mr. Aniket Subhash Auti	Member	Alumni
12	Mast. Aditya Bhoje	Member	Male Student Representative
13	Miss. Durva Pandit	Member	Female Student Representative
14	Dr. B. A. Danawade	Secretary	IQAC Coordinator / Dean IQA

The Committee should meet at least once in every quarter. The quorum for the meeting shall be two-thirds of the total number of members. The Agenda, Minutes and Action Taken Reports are to be documented and maintained electronically in a retrievable format.

PRINCIPAL

Roles and Responsibility: -

- Development and application of quality benchmarks

- Parameters for various academic and administrative activities of the institution;

- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;

- Collection and analysis of feedback from all stakeholders on quality-related institutional processes;

- Dissemination of information on various quality parameters to all stakeholders;

- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;

- Documentation of the various programmes/activities leading to quality improvement;

- Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices;

- Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality;

- Periodical conduct of Academic and Administrative Audit and its follow-up

- Preparation and submission of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC.