

Minutes of the Meeting

1st meeting (AY 2025-26) of the Internal Quality Assurance Cell (IQAC) has been conducted on 23rd Aug 2025 in Conference Hall at 1.30 PM. Following points were discussed as per the points on agenda dated 16th Aug 2025.

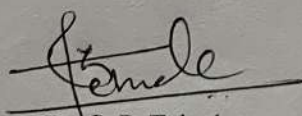
1. **Confirmation of the Minutes of Previous Meeting:** The minutes of the previous meeting (23 Jun 2025) have been read & confirmed.
2. **Discussion on pre-session academic audit and inclusion of external:** The outcome of the academic audit was discussed. All HODs presented the observations of the academic audit of respective departments. It was decided to take the sample feedbacks on the use of ICT tools. Yearly Plans for Software's like Wayground, Testmoz, Padlet, etc. will be reviewed for use of ICT tools. HODs are to ensure the compliance of the audit comments for the respective departments through the course coordinators.
It was agreed to invite a department specific external academic expert for independent evaluation. Each department will suggest three names for external auditors. The HOD, Dean Academics, Dean IQA, and Principal will finalize the external auditor from the suggested names.
3. **Review of department-wise comments of NBA visit and improvement plan:** Each department's feedback and comments from NBA experts were discussed. HODs are to submit the detailed report on the comments and plan for the improvements.
4. **Identification and appointment of Professor of Practice:** Departments were instructed to identify suitable industry experts to be appointed as Professor of Practice. A tentative list will be prepared and shared in the next meeting.
5. **Revision of vision and mission of the institute in view of NEP 2020:** The draft of the revised Vision and Mission statements of the institute was presented. The revised vision and mission of the institute has been accepted by the attendees of the meeting.
6. **Review of placement statistics and improvement plan:** Placement data for AY 2024-25 was analyzed. Concern was raised regarding the comparatively lower placement percentage in the Computer and EXTC departments. It was decided that a detailed root cause analysis will be carried out to identify the underlying factors. The HODs of Computer, EXTC, CSEAIML along with TPO will collectively analyze the issue. A

comprehensive action plan to improve placement performance will be prepared and presented in the next meeting.

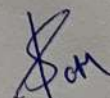
7. **Preparation and submission of AQAR (NAAC) for AY 2024-25:** The formats for collecting the data will be revised by Mr. Amol Salunkhe with the help of Dr. Y. R. Kulkarni by 5 September 2025. The data collection will be started and completed by 30 September 2025. AQAR data for the academic year 2025-26 will be finalized by 15 October 2025.
8. **Review on ERP implementation:** It was decided to accelerate the process for the implementation of ERP. Mr. Vipul Shirgaonkar will be sharing the details of modulewise completion.

Action Points

Sr. No.	Action	Responsibility
1	Compliance of comments of Academic Audit	Respective department HOD
2	List of probable academic auditors and their appointments	Respective department HOD, Dean academics, Dean IQA, Principal
3	Sample feedbacks on the use of ICT tools.	Respective department HOD
4	Review of yearly plans for Wayground, Testmoz, Padlet, etc.	Dean Academics
5	Submission of detailed and signed report on comments of NBA experts and plans for the improvements to IQAC	Respective department HOD
6	Identification of Professor of Practice	Respective department HOD
7	Root cause analysis of low placements in Computer, ExTC departments and plan for the improvements	HODs of Computer, EXTC, AIML and TPO
9	Data collection for AQAR	Dean IQA



Dr. S. P. Tekade
Dean, IQA



Dr. P. B. Patil
Chairman, IQAC